

Students Called to Active Duty

Procedure for Leaving and Returning to Texas A&M University

1. Contact Veterans Services Office for information and withdrawal form.
2. Provide Academic Dean with orders of activation and withdrawal form which will in turn be provided to the Registrar's Office.
 - Your Academic Dean will withdraw you from classes and advise you on the difference between withdrawing and receiving incomplete grades.

For more information on withdrawing from the University, please contact the Registrar's Office at (979) 845-1003 or records@tamu.edu.

Re-Enrollment

The re-enrollment process of Veterans from the Admissions Processing perspective is as follows:

1. Veterans who express interest in re-enrollment to any office on campus should be directed to Veterans Services Office in the Department of Student Financial Aid.
2. The Veterans Services Office will provide the applicant with a Veteran Re-enrollment Form (VRF), and request official documents for verification:
 - Notification of orders
 - DD214
3. The Veterans Services Office will authenticate documents and forward a copy to Admissions Processing.
 - The VRF must be stamped and signed by an administrator in Veterans Services.
4. Admissions Processing will date stamp the received documents, process the application within 24 hours, and image all documents.
 - Provided the VRF and all submitted documentation are complete and accurate, an automatic re-admission status in SIMS should be instantaneous.
 - If so, Admissions Processing will send an email notification to Debbie Hermann and Lewis Baker advising of the admission status.

(If an issue arises regarding information on the VRF, Admissions Processing will notify Lewis Baker, and receive resolution before processing is finalized.)

Registration

Below are the registration guidelines based on the time when you return to Texas A&M.

Before the Pre-Registration Period

1. Check your NEO email account for registration date.
2. Certain majors may be required to see an advisor before registering.
3. If no advising is required, register for classes as normal on the dates assigned.

If No Registration Date is Assigned

1. Contact the Registration Section in the Registrar's Office to get your assigned registration date and time.

One reminder for returning veterans who took incomplete grades, you must NOT register for those courses again or the incomplete grade converts to F. You need to be aware of this when you register. If you register for 12 hours and have 13 hours of incompletes, you must complete 25 hours.

Registration Questions? Contact Registration at (979) 845-7117 or registration@tamu.edu.

Veterans Questions? Contact Lewis Baker at (979) 845-8075 or lbaker@tamu.edu.

Veterans Services
Student Financial Aid



Veteran Re-enrollment Form (VRF)
Texas A&M University

VA/FAID Document Verification
DD214:
Orders:

Office of Admissions and Records, P.O. Box 40003, College Station, TX 77842-4003

Demographic Data

1. U.S. Social Security Number
2. Date of Birth Month/Day/Year

3. University ID (UIN) Number

4. (a) Name: Print or type your full legal name

Last or Family Name First Middle

(b) Other names which may appear on academic records

Last or Family Name First Middle

5. Gender: Male Female 6. Place of Birth City State Country

7. Email address:

8. (a) Permanent Address and Telephone Number Date moved to this address: Month/Day/Year

Street/P.O. Box/Apt. # (Area Code) Telephone

City County/Province State ZIP Code Country

(b) Current Address (If different from Permanent Address)

Street/P.O. Box/Apt. # (Area Code) Telephone

City County/Province State ZIP Code Country

9. Emergency Contact Information Parent Guardian Spouse Other (Specify relationship)

Name (Area Code) Telephone

10. Indicate the Session (Term) and Year you expect to re-enter Texas A&M University:

Spring Summer I Summer II Fall Year

11. State the major in which you were enrolled when you left Texas A&M University:

Educational Data

12. Please list all colleges or universities in which you are currently enrolled or have attended since leaving Texas A&M University.

Institution Name	City and State	Dates of enrollment since leaving TAMU
Institution Name	City and State	Dates of enrollment since leaving TAMU
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13. Residency Information:

Were you a Texas resident for tuition purposes when you left Texas A&M University? Yes No

Has your residency classification changed since you left Texas A&M University? Yes No

14. List your address(es) since leaving Texas A&M University:

Street Address	City	State	From (Month/Year)	Thru (Month/Year)

Certification Statement:

I certify that I left Texas A&M University in _____, _____ due to military deployment.
Month Year

Signature: _____

Date: _____